

IMPORTANT DATES TO REMEMBER THIS TERM

FUNDED EARLY EDUCATION ENTITLEMENT AUTUMN TERM 2026

Providers must ensure that copies of all relevant insurance documents clearly stating £10 million for both public and employer's liability are submitted to the FEEE Team as **soon as the renewal is received**.

NB. Payments cannot be released to settings where we do not have an up-to-date insurance certificate or schedule on file.

Dates	Detail	Tick Box
Week Commencing 22 June 2026	Online Portal opens for autumn term FEEE. Delete children who have left and start to add new claims and hours.	☐
Week Commencing 26 June 2026	Guidance Notes and paperwork emailed to Providers. Save copies and overwrite previous	☐
No later than 3 July 2026	First estimate figures to be submitted via the Portal	☐
31 August 2026	Deadline for Parents to apply for 30-hour code for the term. (Codes must be valid on 31 March)	☐
1 September 2026 1 October 2026 1 November 2026	Interim payments	☐
1 September 2026	Start of the autumn term – Maximum no. 14 weeks this term (210 standard hours plus 210 extended, 420 hours expanded)	☐
1 September	Review and update information on the new Directory of Providers St Helens Family Information Directory	☐
Monthly from 1 September, must be done first week of each month	Update sufficiency data (via portal) in the first week of every month of each term	☐
1 September 2026	LA audit of extended offer codes EYPP check (Checks will be carried out weekly throughout the term).	☐
Thursday 1 October 2026	HEADCOUNT DAY (Portal closes 5 pm, 2 October)	☐
Thursday 15 October 2026	Confirmation email required by this date.	☐
2 November 2026	LA audit of extended offer codes	☐
Week Commencing 9 November 2026	Audit Week	☐
1 December 2026	You will receive your Final Payment based on headcount information	☐
Thursday 3 December 2026	End of term for Funded Entitlement Purposes (Deadline for submission of Exceptional Circumstances Claims)	☐
Week Commencing 7 December 2026	You will receive your Adjustment Payment no later than this date, if applicable	☐

31 March 2026	End of term	☐
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FEEE Useful Contacts	
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