

Notification of change of name or address

To
I
of

Council, being the Licensing Authority

being the holder of a Personal Licence namely:⊗

hereby notify you of a change of my [name] [address] namely:

I enclose a fee of £*

[I enclose the Personal Licence]

I hereby state that the reason for failing to produce the Personal Licence are:

Dated _____ Signed _____

Delete words in square brackets which do not apply

⊗Enter details/ref no. etc. of Personal Licence

*Contact the Licensing Authority to obtain the amount of the current prescribed fee which must accompany this application.

A Person commits an offence if he fails, without reasonable excuse, to comply with a requirement of section 127 of the Act. A person guilty of an offence under section 127(4) of the Act is liable on summary conviction to a fine not exceeding level 2 on the standard scale.