



ST HELENS  
BOROUGH COUNCIL

# Application for Registration as a Dealer in Second Hand Goods

**County of Merseyside Act 1980 - Section 34**

**FORM TO BE COMPLETED IN BLOCK CAPITALS (BLACK INK)**

## **APPLICANT'S PERSONAL DETAILS**

Full Name of Applicant: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Address (Including trading name) of the premises at which the trading is to take place

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone No (home): \_\_\_\_\_ Telephone No (mobile): \_\_\_\_\_

Email Address: \_\_\_\_\_

## **DESCRIPTION OF GOODS TO BE SOLD**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I hereby declare that the information contained in this application is correct**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

## Privacy Policy – St Helens Council, Licensing and Land Charges Department.

Here at St Helens Council we take your privacy seriously. We will only use your personal information to administer your application and provide the products and services you have requested from us.

From time to time we may need to contact you with details of the service or information we require from you and we will do this using the contact information you provided on your application form. This can either be by post, email, telephone or text message.

The Council has a duty to protect the public and we implement a number of security measures to maintain the safety of your personal information. Please be aware however that the information you provide on this application may be shared with other public bodies where required, such as Council Departments and Government Services, which may be used for the prevention of fraud or other serious offences.

If you require a copy of the data we hold or believe it to be inaccurate please contact the Council's Data Protection Officer by email on [dataprotection@sthelens.gov.uk](mailto:dataprotection@sthelens.gov.uk).

Any further information held by the Council about individuals will be held securely and in compliance with the law. Information will not be held for longer than required and will be disposed of securely. Further information regarding retention periods is available on the Council's website at <https://www.sthelens.gov.uk/Licensing>.

### EXTRACT FROM COUNTY OF MERSEYSIDE ACT 1980

#### SECTION 34 REGISTRATION OF SECONDHAND GOODS DEALERS

- (1) As from the appointed day in any district, a person shall not in the district carry on the business of a dealer in second hand goods unless he is registered by the district council under this section or exempted from registration by, or by virtue of, subsection (7) below
- (2) On application for registration under this section the district council shall register the applicant and issue to the applicant a certificate of registration.
- (3) Every person registered under this section shall, as respects every transaction under which he acquires any articles in the course of his business, enter, in a book kept by him for that purpose, the date of the transaction, the quantity and description of the articles and the name and address of the person from whom the articles were acquired.
- (4) If any person contravenes subsection (1) or (3) above, he shall be guilty of an offence and liable on summary conviction to a fine.
- (5) The occupier of any premises used by a person registers under this section for the purposes of the business in respect of which he is so registered shall keep a copy of the certificate of registration displayed in the premises, and, if without reasonable excuse fails to display such notice will be liable on summary conviction to a fine.
- (6) A police constable may at all reasonable times enter upon, inspect and examine any premises which he has reasonable cause to believe are used for or in connection with the business of a dealer in second hand goods and any book kept in accordance with subsection (3) above, and may do all such things as are reasonable necessary for the purpose of ascertaining whether there is, or has been, on or on connection with the premises, a contravention of the provisions of this section.
- (7) This section shall not apply to:
  - (a) any persons engaged in a business carried on by a group, organisation or body which is registered as a charity under section 4 of the charities Act 1960, or excepted from registration by virtue or subsection (4) of that section; or
  - (b) a person in respect of whom particulars are registered under the Scrap Metal Dealers Act 1964, in respect of his business as a scrap metal dealer; or
  - (c) a person engaged in business as a dealer in waste paper, cardboard, textiles or plastics in bulk in respect of his business as such; or
  - (d) the holder of a licence issued under Section 22 of the Consumer Credit Act 1974, in respect of activities covered by the licence or a person who does not need such a licence by virtue of section 21 of that act; or
  - (e) a person engaged in the business either of financing the acquisition of goods by means of hire purchase agreements, conditional sale agreements (as defined in section 189(1) of the said of bailment agreements, in respect of any such business or any transaction incidental thereto; or
  - (f) a person engaged in a business of which the primary purpose is the supply of new unused goods and to which the supply of second hand or used goods is merely incidental; and for the purposes of this section a person is not to be treated as carrying on the business of a dealer in second hand goods merely because occasionally he enters into transactions belonging to a business of that sort.

**Completed application forms should be returned to:**

#### Licensing and Land Charges

Wesley House, Corporation Street, St Helens WA10 1HF

Email: [generallicensing@sthelens.gov.uk](mailto:generallicensing@sthelens.gov.uk)

**NO FEE IS REQUIRED**