



**SAFETY OF SPORTS GROUNDS ACT 1975  
SPORTS GROUNDS AND SPORTING EVENTS  
The Safety of Sports Grounds Regulations 1987 Regulation 4 (1)**

**APPLICATION FOR A SAFETY CERTIFICATE FOR A  
DESIGNATED SPORTS GROUND/REGULATED STAND**

*To be completed in all cases*

I hereby apply for a  General Safety Certificate  
 Special Safety Certificate

in respect of the  Sports Ground  
 Stand

described below to be issued to:

I make the application \*[on behalf of] [as]

† of

*\* Delete as appropriate*

† *If applying on behalf of a sports club, company or some other person, insert status (e.g. secretary).*

**Signed** .....

**\*\* If applying online a signature is not required \*\***

**Date**

**Address**

**Tel. No**

Under the provisions of section 3 (1) of the Safety of Sports Grounds Act 1975, a local authority receiving an application for a safety certificate have to determine whether the person to whom the certificate may be issued is likely to be in a position to prevent contravention of the terms and conditions of the certificate. The applicant should therefore furnish below the information required so as to enable the local authority to make such a determination. Under section 3(4) of the Act the local authority may also require the applicant to submit plans and further information.

Under the provisions of section 27(7) of the Fire Safety and Safety of Places of Sport Act 1987 in the case of general safety certificate or section 28(8) of the 1987 Act in the case of a special safety certificate, a local authority receiving an application for safety certificate have to determine whether the applicant is required to hold the safety certificate. The applicant should therefore provide the information required below to enable the local authority to deal with the application. Under section 28(11) of the 1987 Act the local authority may also require the applicant to submit plans and further information.

(a) Name and address (including full post code) of sports ground –

(b) Name of the occupier –

Name and address of the owner –

(c) Names and addresses of any persons other than the proposed holder of the certificate who to his knowledge will or may be concerned in ensuring compliance with the terms and conditions of the safety certificate for which this application is being made (if applicable).

*Complete Part I only for an application for general safety certificate (to cover activities held over an indefinite period).*

*Complete Part II only for an application for a special certificate (to cover one occasion or a series of occasions).*

**PART I:**

**GENERAL SAFETY CERTIFICATE**

2. List activities to be covered by general safety certificate –

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3. Give the approximate date of the construction of the spectator accommodation on the sports ground and details of any subsequent extension, major alteration or re-construction of the spectator accommodation on the sports ground, together with relevant dates -

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4. Give particulars of any current statutory licences granted in respect of the sports ground or parts of it -

(a) Name of issuing licensing authority	
(b) Name of licensee	
(c) Type of licence (liquor, gaming etc.)	
(d) Date of expiry	
(e) Description of the part or parts of the sports ground covered by the licence	

5. (1) State maximum capacity for which spectator accommodation at the sports ground is intended:

- (a) seated spectators
- (b) standing spectators

(2) State any restrictions on that capacity:

- (a) seated spectators
- (b) standing spectators

6. Is the number of spectators admitted to the stand controlled on entry to that stand? Yes  No

7. If the answer to question 6 is “Yes”, set out below for each of the last 3 years (that is, ending on 31<sup>st</sup> December) and for each of the activities listed in answer to question 2 above (setting out the year and activity in question), the following information, namely –

- (a) the highest number of spectators admitted to the stand on any occasion during each of the last 3 years, showing separately the number of seated and standing spectators if these figures are known; and
- (b) the total number of spectators admitted during each of the last 3 years and the number of occasions they were admitted but excluding –
  - (i) Any occasion when no charge was made for, or in respect of, admission: and
  - (ii) Any occasion when the number of spectators admitted was less than 100

Year	Activity	Total Attendance	Number of Occasions	Highest Attendance (a) Seated (b) Standing

8. If the answer to question 6 is “No”, set out below for each of the last 3 years (that is, ending on 31<sup>st</sup> December) and for each of the activities listed in answer to question 2 above (setting out the year and activity in question), the following information, namely –

- (a) the highest number of spectators who had access to the stand on any occasion during each of the last 3 years; and
- (b) the total number of spectators who had access to the stand during each of the last 3 years and the number of occasions they had access but excluding –
  - (i) Any occasion when no charge was made for, or in respect of, admission: and
  - (ii) Any occasion when the number of spectators so admitted was less than 100

Year	Activity	Total Attendance	Number of Occasions	Highest Attendance

**PART II:**

**SPECIAL SAFETY CERTIFICATE**

**9.** Name activity (or activities) for which the stand provides viewing accommodation and which are to be covered by the special safety certificate -

**10.** Give date(s) of occasion(s) when it is proposed that the stand will be used for the activity (or activities) listed in question 9 above -

**11.** Set out below the information required in respect of each occasion during the last 3 years (ending on 31<sup>st</sup> December) when spectators were admitted, or had access to, the stand to view activities which are the same as, or similar to, those listed in answer to question 9 above. The name and date of the occasion in question should be given together with the total number of spectators who had access to the stand.

Year	Occasion	Maximum number of spectators who had access to the stand

**12.** State what changes or adaptations (if any) are proposed to the stand or to arrangements for entry and control (if any) of spectators to and from the stand -

Once completed this form can be submitted along with any supporting documents using the electronic application facility on the [St. Helens Council Website](http://www.sthelens.gov.uk). Alternatively, it can be sent to the address below:

**Building Control Manager**  
Town Hall  
Victoria Square  
St Helens  
Merseyside  
WA10 1HP

Email: [buildingcontrol@sthelens.gov.uk](mailto:buildingcontrol@sthelens.gov.uk)