

Dear Neighbour (or name if known)

I am writing as a neighbour/nearby resident. This is a friendly note to make you aware that I/my family are being disturbed by noise from your property, write address here...

The noise that disturbs me/my family is (describe noise hear).

I am sure this is not being done on purpose but the noise is affecting the enjoyment of my/our home and I would be grateful if you would (reduce the noise/turn the music down etc)/

Please do not take this personally, I really hope we can solve this in a friendly way.

Please contact me if you want to discuss this face-to-face (delete this option if not appropriate).

Many thanks.

Name, address and contact details