



ST HELENS
BOROUGH COUNCIL

Engineering Services
Hardshaw Brook Depot
Parr Street
St Helens
Merseyside
WA9 1JR

Contact: Chloe Page
Tel: 07592 383 984
chloepage@sthelens.gov.uk
Our ref:
Your ref:

25 October 2022

Dear Sir/Madam

Application for a Highway Notice

Please find enclosed a Highway Notice application form as requested. Currently the charge for each site is £165.00 per 7 days, which will be invoiced upon completion of the works.

To further process your application, you are required to attend a site meeting with one of the Council's Street Works Inspectors. Please contact the above-named officer to make the necessary arrangements.

The Council may require up to 3 months' notice prior to these works starting though an early start may be considered. Please refer to the information below:

Works duration of 1-3 days	3 working days notice required
Works duration of 4-10 days	10 working days notice required
Works duration of 11 days or longer	3 calendar months

Yours faithfully

Steven Walker
Head of Highways & Infrastructure



HIGHWAY NOTICE

This application is used for non-statutory undertakers working on the adopted highway without excavation.

Name of applicant

Company Name (if applicable)

Address of applicant

Telephone number

E-mail address

Location of work

Works description

Start date

Completion date

TM type (if applicable)

TM Company

Emergency contact number

I the undersigned do hereby apply for the consent of St Helens Council to carry out an operation on the Highway at the above location. I agree, in the event of such work being granted, to complete the work to the satisfaction of St Helens Council Engineering Services, and to hold myself liable for all damages or accidents that may arise from such work being done from the time when the work is commenced until the operation is removed.

1. Roadworks and traffic management are undertaken in strict compliance with the New Roads & Street Works Act 1991, and in accordance with the code of practice for 'Safety at Street Works and Road Works'.
2. The Applicant agrees to re-imburse all costs by the Highway Authority arising from the application including administration, inspection and emergency call out fees.
3. The Council has the right to dictate the timing of the works.

Signed Date

Applicant

Signed Date

Steve Walker, Head of Highways & Infrastructure

Data Protection Information

Personal data may be processed, shared and retained in order to carry out the performance of a public task and fulfil our legal obligations. To view our Privacy Notice in respect of personal data under the General Data Protection Regulations (GDPR) please visit www.sthelens.gov.uk/council/data-protection-freedom-of-information/