**Land and property enquiry form –St. Helens Council**

Any information provided will be used to process the enquiry and in line with the [Privacy policy - St Helens Borough Council](https://www.sthelens.gov.uk/article/3901/Privacy-policy)

It may also be used to measure performance and improve service delivery. All information will be processed in accordance with any applicable data protection legislation and regulations.

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| **Consent for storing submitted data**\* |
| Yes, I give my permission to store and process my data  No, I don’t give consent to storing and processing my data |

1. **Details of the land or property to which your enquiry relates\***

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| **Address and description** (please provide as much detail and description as possible and including postcode, plan and/ or photos if available) |
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1. **Please provide details of the purpose of your enquiry\***

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| **Please describe** **the purpose of your enquiry** (please provide as much detail and including plans and/ or photos if available) |
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**Please note: If supplying Easting and Northing, please ensure that you provide both, and that they are both 6 digits in length**

Easting (if supplying, must be 6 digits)

Northing (if supplying, must be 6 digits)

1. **Your contact details**

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| **Company name** (if applicable) |
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| --- |
| **Your Name** \* |
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| **Phone number** \* |
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| --- |
| **Email** \* |
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| **Your address** \* |
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There is normally no charge for this information, however if your query is of a complex nature and will take significant time in which to respond a charge maybe levied. You will be advised of this prior to commencement of any work.

Please send this form and any additional images or information to

[**propertyservices@sthelens.gov.uk**](mailto:propertyservices@sthelens.gov.uk)