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| --- | --- | --- |
|  |  | The Markets Team |
|  | St Mary’s Market |
|  | St Mary’s Arcade |
|  | St Helens |
|  | Merseyside |
|  | WA10 1AH |
|  |  |
|  | Contact: Markets Team |
|  | Tel: 01744 677155 |
|  | Email: |
|  | themarketsteam@sthelens.gov.uk |
|  | Our ref: SCB2022 |
|  |  | Your ref: SCB2022 |

**Application to hold a Temporary Charity Market / Fair / Car Boot Sale within the Borough of**

**St Helens**

“*I hereby request permission to hold a temporary Charity Market / Fair / Car Boot Sale within the St Helens Borough boundary and give the following information:”*

Operator’s Name: ­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Telephone No: ­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Proposed Market / Fair / Car Boot Sale: \_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_ Time: \_\_\_\_:\_\_\_\_\_ to \_\_\_\_:\_\_\_\_\_

Venue of Sale: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Purpose of Event (i.e. Charity, School, Fundraising etc): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title of Charity benefitting from Event: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Registered Charity No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address of Charity (if different to that of operator): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Charge per vehicle / Stall: £\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of Vehicles and/or stalls expected to be let (**max 50)**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Details of similar events held within the last 12 months **by this operator/organisation**:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Details of other similar events held **at this venue** during the last 12 months and name and address of owner of site:

­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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*“I have read the terms and conditions and agree to abide by them. I enclose a payment of £10.00 per event.”*

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_/\_\_\_\_\_\_/\_\_\_\_\_\_

**Please retain your copy of the Terms and Conditions on the next pages as proof of your license to hold your event once approved by St Helens Council Markets Team.**

**TEMPORARY CHARITY MARKETS / CAR BOOT SALES WITHIN THE BOROUGH OF ST HELENS**

1. The Council will consider licensing temporary markets / car boot sales held for charitable or fund-raising purposes which are limited to a maximum of 50 spaces / cars and where each and every vendor is restricted to the sale or display of articles surplus to their own domestic requirements, normally described as a jumble or bric-a-brac and / including books, records, small second-hand domestic furniture and equipment, etc. Vendors selling new items and goods “bought in” for resale, including bric-a-brac etc will not be permitted.

2. Commercial markets / car boot sales will not be permitted nor will sub-letting to commercial traders.

3. A maximum of **three events** may be licensed to an organisation or individual during a twelve-month period. Any site may only be used for holding of a maximum of six events during any twelve-month period with not more than one sale being held in any two-month period.

4. Permission may be refused at the Council’s absolute discretion and the Council will not be obliged to give reasons for such a refusal.

5. The permission of the site owner must be obtained prior to holding the event.

6. The operator, its agents or servants holding a Charity Car Boot Sale must comply in full with Section 132 of the 1980 Highways Act in that they must not display any signage whatsoever on Highway Street Furniture.

7. The License Fee of £10.00 per event (**non-refundable**) is payable on application which should be submitted not less than one month before the event. No refunds of the License Fee will be payable under any circumstances.

8. Schools and Colleges will be charged a nominal fee of £10.00 for a Charity car boot sale providing that the event is held on school premises and is held for school fund raising or charitable purposes and that the premises may only be used by the license applicant and sub-letting to commercial traders will not be permitted.

**SECTION 37 OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982**

By virtue of Section 27 of the Local Government (Miscellaneous Provisions) Act 1982 an intending promoter, and an occupier of land upon which a temporary market is to be held, may be obliged to give at least one month’s notice of an intention to hold such a market.

Holding a temporary market, or permitting land to be used for the purposes of such without giving the required notice is an offence, punishable on summary conviction by a fine not exceeding £500.00.